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Health Services

**MEDICAL EDUCATION AND TRAINING
PROGRAMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(CMSgt James D. Foster)
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Certified by: HQ USAF/SG
(Lt Gen Alexander M. Sloan)
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This instruction implements AFR 41-1, *Health Care Programs and Resources*. It gives directive requirements for the operation, management, surveillance, and evaluation of officer and enlisted medical education and training programs conducted in US Air Force medical treatment facilities (MTF). Programs outlined in this instruction complement the training structure under control of Air Education and Training Command (AETC) for programs conducted at USAF MTFs that belong to other major commands (MAJCOM). It does not provide guidance for Graduate Medical Education programs. Requests for policy clarification or waiver of guidance provided in this instruction should be sent to HQ USAF/SGHP, 170 Luke Avenue Suite 400, Bolling AFB DC 20332-5113.

SUMMARY OF CHANGES

This revision aligns the instruction with AFR 41-1. It substantially revises guidance formerly contained in AFR 169-9.

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Section A—Medical Education And Training Programs

1. Training Philosophy. The Air Force Medical Service has a continuing need for highly skilled officers and enlisted members to be part of the Air Force health care team. To support this continuing need, the Air Force Medical Service has approved selected enlisted and officer initial skills education and training to be conducted in MTFs under the guidance of AETC. The medical education and training conducted in MTFs is categorized as:

2. Phase Training Programs:

2.1. Phase I Medical Training Programs. Officer and enlisted resident medical training conducted at the 82d Medical Training Group (MEDTG), Sheppard AFB Texas.

2.2. Phase II Medical Training Programs. This program is an extension of the Phase I training conducted by the 82 MEDTG. It encompasses those formal courses for officer or enlisted medical personnel that are conducted at MTFs by personnel assigned to the facility.

3. Clinical Phase Medical Training Programs. This category of training is an extension of resident training courses conducted by the 82 MEDTG for officer or enlisted medical personnel. It encompasses formal courses that are conducted in a MTF by personnel assigned to an Operating Location (OL) of the 82 MEDTG.

4. Other Enlisted Air Force Specialty Code (AFSC) Awarding and Supplemental Programs. This category contains all other formal officer and enlisted courses managed by the 82 MEDTG not classified as Phase II or Clinical Phase training.

Section B—What People Do

5. HQ USAF/SGH. Approves the establishment, discontinuation, and status changes of medical education and training courses.

6. MAJCOM Surgeons. Each MAJCOM/SG is tasked to ensure that facilities, manpower, and other resources are available to accomplish the assigned medical education and training programs within their command. They must also advise the 82 MEDTG/CC and HQ AETC/SGAT of status changes in the execution of the program.

7. Medical Treatment Facilities (MTF). Those MTFs approved as training facilities will:

- Conduct medical education and training according to 82 MEDTG guidance.
- Exercise command supervision and administration over students as established in the Memorandum of Understanding (MOU) with the 82 MEDTG or as specified in the Consolidated Training Plan (CTP). (It is important to note that) Students are not part of the permanent staffing at the Phase II medical facility and are not included in related staffing computations. Consequently, students are not used in direct support of patient workload for other than training purposes and do not participate in permanent party ancillary training.
- Submit status reports as required by the 82 MEDTG.
- Initiate and maintain a MOU with 82 MEDTG for support rendered to an 82 MEDTG training program.. As a minimum, the MOU must address student support, AETC instructor support, preceptors for instruction, and OL support. MOUs are not required for establishing a Phase II medical and education training program at a MTF, because the CTP identifies MTFs responsibilities, resources and support requirements.
- Ensure course supervisors, medical directors, and/or medical training program administrators receive training on their assigned duties provided by 82 MEDTG within 30 days of appointment notification.

8. 82d Medical Training Group (82 MEDTG):

- Coordinates status changes related to medical education and training courses or programs through the responsible MAJCOMs to the medical training facility. Their coordination includes endorsements and recommendations on status changes to HQ USAF/SGH.
- Provides program administration, management, surveillance, and on-site evaluation for courses.
- Prepares, coordinates, and approves CTP/Training Plan and applicable annexes for each medical education and training course under their surveillance.
- Furnishes guidance to the MTFs conducting medical education and training courses.
- Reviews and assesses evaluation reports and submits them for action to applicable MAJCOM/SGs who are responsible for the medical training program.
- Advises HQ USAF/SGH and HQ AETC/SGAT of problems beyond the scope of the 82 MEDTG.
- Provide assignment selection data to the local Military Personnel Flight for assignment action on medical students.
- Provide duty specific training for course supervisors, medical directors, and medical training program administrators within 30 days of appointment notification.

ALEXANDER M. SLOAN, Lt General, USAF
Surgeon General

Attachment 1

TERMS EXPLAINED

Phase II Medical Training Course. Training in a particular Air Force specialty within the Phase II Medical Training Program.

Phase II Medical Training Facility. A US Air Force medical training facility approved by HQ USAF/SGH for conducting Phase II medical training and education in one or more Phase II courses.

Phase II Medical Training Program. The combination of all individual training courses at the various Phase II medical training facilities.

Phase II Medical Education and Training. A formal course conducted as an extension of the 82d Medical Training Group by selected US Air Force medical treatment facilities. Each course may be conducted at more than one medical facility at one time. Phase II medical training normally follows successful completion of a resident course (Phase I) conducted at the 82 MEDTG and does not include those Interservice Type 5 courses governed by AFI 36-2230, *Interservice Training (Joint)* (formerly AFR 50-18). Each Phase II medical training course is listed in AFCAT 36-2223, *US Air Force Formal Schools*.

Clinical Phase Medical Education and Training. The formal courses conducted as an extension of an 82 MEDTG course at selected MTFs by AETC instructors. Each course may be conducted at more than one MTF at a time. Clinical phase training follows successful completion of a resident course at the 82 MEDTG and does not include Interservice Type 5 courses.

Clinical Phase Medical Treatment Facilities (MTF). An MTF selected for conducting Clinical Phase medical education and training for one or more clinical phase courses assigned to the OL report directly to the appropriate 82 MEDTG student squadron.

USAF Consolidated Training Plan (CTP). The primary document used for control of instruction and program or course administration for Phase II medical education and training programs. The CTP is directive in nature and contains administrative guidance and requirements for operation of the Medical Training Programs. In addition, annexes are provided for each external training course and will contain, as a minimum, a training standard, course chart, instructional guide, student performance checklist, and a study reference list.

82d Medical Training Group Pipeline Detachments, Air Education and Training Command (AETC) Are Personnel Accounting Symbol codes and are not normally authorized manpower spaces. As such, the detachment provides the mechanism for student assignment, either permanent change of station or temporary duty, to a base where the student is receiving Medical Education and Training. Each medical training facility has an AETC pipeline detachment number.

82d Medical Training Group Operating Location (82 MEDTG-OL). A functional entity under a 82 MEDTG training squadron which has authorized manpower spaces to support Clinical Phase Medical Education and Training programs.

Memorandum of Understanding (MOU). A document drawn up between the 82 MEDTG (receiver) and the host MTF (supplier) to assign responsibilities for courses conducted at MTFs.

Other AFSC Awarding or Supplemental Courses Type 5 courses that provide initial or supplemental training at selected medical treatment facilities by the military training facilities instructors or preceptors, but 82 MEDTG has management responsibility.

Training Plan. A written plan designed to plan and implement training that ensures all resources and supporting actions required for establishment and support are considered. It is the document prepared by the 82 MEDTG to outline actions necessary to bring a course on-line (includes specific actions relative to course material security, course document management, student scheduling, instructional materials, manpower, personnel, facilities, and responsibilities). A training plan is not required for courses controlled by the USAF CTP.